



BUILDING DEPARTMENT

190 Malabar Road SW • Ste. 105 • Palm Bay, FL 32908 • 321-953-8924

FLOODPLAIN PERMIT

Application Stage: Building Department

- 1) Submit a signed and sealed survey (digital seal is ok) from a professional land surveyor of the property showing NAVD88 elevations located at:
 - A. Four (4) corners, center, and any drastic changes in lot elevation and also elevations at the Crown of the road perpendicular to the center of the proposed structure or p/l.
 - B. Show the footprint of the structure, and proposed floor elevations
- 2) Show lines of Flood Hazard Areas, Base Flood Elevations from FIRM or City Determined Base Flood Elevation, proposed elevations and methods to which any nonresidential structure will be flood-proofed.
- 3) \$94.00 for Residential or Commercial structures, \$49.00 for sheds and small accessory structures.

Construction Stage: Building Department

- 1) A Formboard Survey is required before any concrete is poured.
- 2) Provide two (2) signed and sealed “**Elevation Certificates**” (Building Under Construction) after **concrete is poured, before any vertical construction has started**.
- 3) The **Lowest floor including: porches, garage slab, basement**, all machinery or equipment, bottom of the lowest structural member, or flood proofing must meet the permit specifications before construction may continue. Final Lowest Adjacent Grade (LAG) must be above the Base Flood Elevation.

Final Approval Stage Before C.O.: Building Department

- 1) Submit a signed and sealed Elevation Certificate (Final Construction) with pictures and a Final Survey (digital seal is ok).
- 2) FEMA LOMR-F Application: Letter of Map Revision (based on) Fill - Removes the building from the Special Flood Hazard Area, flood insurance is no longer mandatory for a federally insured mortgage with an approved LOMR-F.

The City will process all single structure FEMA LOMR-F applications. A check made out to the “National Flood Insurance Program” for the applicable fee, currently on-line single structure LOMR-F applications are \$425.00 (Non- Refundable) which is the responsibility of the applicant is required. This removes the structure from the Special Flood Hazard Area and the requirement to carry flood insurance for a Federally Insured Mortgage. The LOMR-F qualifies the structure for a Preferred Risk Flood Policy (PRP) if the owner chooses. The approved LOMR-F stays with the property from owner to owner, indefinitely until the next FEMA Flood Insurance Rate Map (FIRM) is published, then each LOMA is reviewed by FEMA to qualify with the new FIRM, about every 20-25 years.