The City of Palm Bay will soon implement the ePermitHub Digital Plan Room. The Digital Plan Room will allow for complete electronic submission, review, and approval of all available permit applications. Applicants will be able to upload their plans and documents, view the status of their permits and reviews, address any outstanding issues, and download their approved plans and permit documents from their home, office, or mobile device.

What can I do to be prepared?
- Create an account.

If you don't already have an account, create your online account using the iMS portal.

- **Attend the Webinars.**

The City of Palm Bay will host an ePermitHub Public Training session on how to use the Digital Plan Room (DPR) for online application submission and review on Friday, February 28, 2025, at 1:00 PM. Click here to join the meeting.

The training session will cover the following topics:

- Complete the customer submission process
- Upload and process plans and documents
- Define document types
- Perform sheet verification
- Review and respond to issues
- Review conditions and notes
- Submit corrections and revisions