

**CITY OF PALM BAY, FLORIDA**  
**INFRASTRUCTURE ADVISORY AND OVERSIGHT BOARD**  
**MEETING 2024-09**

Held on Monday, the 23<sup>rd</sup> day of September 2024, in the City Hall Council Chambers, 120 Malabar Road, SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Public Works Department located at 1050 Malabar Road, SW, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

**CALL TO ORDER:**

The meeting was called to order by Chairperson Rebecca Thibert at 6:05 PM.

**ROLL CALL:**

<b>CHAIRPERSON:</b>	Rebecca Thibert	Present
<b>VICE CHAIRPERSON:</b>	David Jones	Absent
<b>MEMBER:</b>	Ann-Marie Fraser	Absent
<b>MEMBER:</b>	Paul Edwards	Present
<b>MEMBER:</b>	Thomas Gaume	Present
<b>MEMBER:</b>	Terry Muller	Absent
<b>MEMBER:</b>	Logan Luse	Present

**ALSO PRESENT:** Christeen Sullivan, Assistant Public Works Director; Carrie Snyder, Administrative Assistant; John McCall, Public Works Project Manager; Alan Done, Public Works Operations Superintendent.

**ADOPTON OF MINUTUES:**

**1. Meeting 2024-07; July 22, 2024.**

Motion by Mr. Gaume, seconded by Mr. Luse, to approve the minutes as presented. Motion carried unanimously.

**PUBLIC COMMENTS: (Non-agenda items only)**

1. Susan Connolly, resident, urged the Board to help City Council understand the need to stop the developments from building and focus on the infrastructure within the City.

2. Eileen Sepp, resident, addressed the Board about City Council approval of school cameras. She shared information about a study done in another county, where four-foot vertical signs in the median divider were 87% more effective than the cameras.

### **NEW BUSINESS:**

#### **1. Update – St. Johns Heritage Parkway at Emerson, and St. Johns Heritage Parkway at Malabar Signalization – Christeen Sullivan, Assistant Public Works Director**

Mr. Done explained that the Public Works Department was working on modifications to the striping at St. Johns Heritage Parkway at Emerson Drive. In addition, in approximately one-month, temporary portable signals would be deployed as the City looked at the design for future development.

Mr. Gaume asked about the widening of St. John Heritage Parkway. Ms. Sullivan stated the City was negotiating contracts to design the widening.

Mr. Done gave a brief update on the signalization at St. Johns Heritage Parkway and Malabar Road. He shared that portable signals were up and working, and believed they were helping to eliminate a lot of the traffic problems. In addition, staff was working with contractors to get signal timing more balanced.

#### **2. Update Babcock & St. Johns Heritage Parkway – John McCall, Project Manager**

Mr. McCall stated the old span wire and concrete poles had been removed. The signal cabinet had been relocated to the northeast corner, and the lights were functional on the mass arms. Overbuild should be completed in another week, depending on the weather. Staff was currently working on median and turn lanes and getting ready to pour curbs on the east side. The project should be done by the beginning of the year.

#### **3. Grant Application Update – Christeen Sullivan, Assistant Public Works Director**

Mrs. Holder explained that the Public Works Department had submitted four (4) grant this year for approximately \$5 million and partnered with other agencies/municipalities for additional funding opportunities. The City was awarded \$160,090 for the Energy Efficiency and Conservation Block Grant and \$2.4 million for the Safe Streets and Roads

for All Grant. Two (2) state appropriation projects had also been awarded – the Indian River Lagoon Baffle Boxes (\$750,000) and the Indian River Lagoon Water Quality Improvement (\$550,000).

**4. Update on Fiscal Year 2025 – Christeen Sullivan, Assistant Public Works Director**

Mrs. Sullivan explained that due to availability of funding and the City not having shelf ready projects, staff had decided to focus on design and planning for intersection improvements, road widening and stormwater projects such as sidewalks.

Mr. Gaume asked about the plans for road maintenance. Mrs. Sullivan stated City Council approved more than \$3 million for the Road Maintenance Fund. The funding would take care of a lot of maintenance for new asphalt, rejuvenation, intersection improvements and sidewalks.

**5. Agenda requests for future meetings**

A board member requested a maintenance budget and schedule.

There being no further business, the meeting adjourned at 6:47 PM.

ATTEST:

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Rebecca Thibert, Chairperson

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Carrie Snyder, Recorder