

2025 Multicultural Festival Registration



Saturday, January 25th, 2025 11 AM - 5 PM
Fred Poppe Regional Park
1951 Malabar Rd NW, Palm Bay, FL 32907

Must be a Business, Not for Profit, Civic Group, or Govt Entity to participate

Contact Information

Organization Name _____
Contact Name _____
Phone _____ Email _____
Mailing Address _____
City _____ State _____ Zip Code _____

Billing Information

☐

Check here if billing and contact info are the same

Organization Name _____
Contact Name _____
Phone _____ Email _____
Mailing Address _____
City _____ State _____ Zip Code _____

Booth Information

Proof of license, registration, and insurance are required for each vehicle if not covered by business insurance

Number of 10'x10'
spaces requested _____

Description of products or services _____

**Non-Food
Vendor Fee
is \$20 PER
SPACE**

Type of Booth (Please select one):

Arts & Crafts

☐

Political

☐

Business/Commercial

☐

Non-Profit

☐

Other

☐

Chamber Member

☐

Cultural

☐

Please complete this form in its entirety and return/email to Kaley.Berry@pbfl.org

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- Registration is required. Vendor Registration deadline is **Friday, January 17, 2025**
- Each space is 10'x10' for tables, pop-up tents, and displays. All tents must be weighted down.
- **Registration fee is \$20 for each 10 x 10 space.** There is a 50% discount for all Non-Profit Organizations (501C3)
- Vendor space will not be pre-assigned and cannot be requested. Please see event staff if you need help identifying these areas
- Participants are responsible for any items, merchandise, décor, and vehicles they decide to bring to the event.
- Promotional items may be given away; all items must be appropriate for children.
- Businesses and organizations may display a banner or sign for advertising purposes.
- Please be courteous to your vending neighbors and keep music volume and decorations confined to your booth space.
- Participants may begin arriving at Fred Poppe Regional Park for check-in beginning at 7:30 AM. You must be checked in by 10 AM at the latest. Any vendors arriving after 10 AM will not be able to participate.
- All spaces must be set up, decorated and staffed by 10:30 AM.
- The event begins at 11 AM and is scheduled to end at 5 PM. For safety purposes, vehicles will not be permitted to move or leave until the event is over unless directly permitted and escorted by staff.
- Electricity will NOT be available for spaces or decorations. Personal Generators are allowed but you need to have a fire extinguisher with you.
- Setup and tear down: all participants are responsible for their own equipment (tents, tables, chairs, etc.) All applicants are responsible for cleaning their area prior to leaving.
- As a family friendly event, we ask that there be no alcohol or smoking in the event area.
- Any photography taken at or during the event of you, your group, vehicle or space can be used for City of Palm Bay promotional purposes.



1951 Malabar Road NW Palm Bay 32907
(321) 952-3231

IT STARTS IN
PARKS

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Liability Waiver & Image Release

The Vendor shall defend, save, and hold harmless Palm Bay Recreation, the City of Palm Bay, their respective officers, agents, staff, volunteers, sponsors and assigns from any claims, damages, losses, liability, or expense which may arise, and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism, or any other loss or injury whatsoever or not specifically described herein, whether past, present, or future. Booths are not insured by Palm Bay Recreation, the City of Palm Bay, or any sponsoring agents. Vendors must make provisions for safeguarding their goods. Vendor assumes full liability for protecting, care and maintenance of vendor's property. The undersigned also agrees and gives permission for their likeness, or the likeness of their child, to be photographed or videotaped and that such image may be published in an outlet used to promote or publicize the City of Palm Bay programs.

Authorized Signature _____ Date _____

For Office Use Only:

Amount Paid: _____ Receipt # _____ Date: _____ Staff: _____

Proof of Insurance attached: YES NO Space Number(s): _____



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