

**CITY OF PALM BAY, FLORIDA**  
**SUSTAINABILITY ADVISORY BOARD**  
**REGULAR MEETING 2022-02**

Held on Wednesday, the 23rd day of February 2022 at Council Chambers, 120 Malabar Road SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order at approximately 6:00 P.M.

**ROLL CALL:**

|                          |                    |         |
|--------------------------|--------------------|---------|
| <b>CHAIRPERSON:</b>      | Lesley Byrd        | Present |
| <b>VICE CHAIRPERSON:</b> | Vacant             | ---     |
| <b>MEMBER:</b>           | Phillip Snyder     | Present |
| <b>MEMBER:</b>           | Susan B. Connolly  | Present |
| <b>MEMBER:</b>           | Vacant             | ---     |
| <b>MEMBER:</b>           | Vacant             | ---     |
| <b>MEMBER:</b>           | Rebecca J. Ziegler | Present |

**CITY STAFF:**

Britta Kellner, Government Relations Manager; Kristin Suros, Board Secretary; and Alexa Langley, Intern.

**PUBLIC COMMENTS: (Non-agenda items only)**

1. James Moore-Plugz LLC introduced his business which involved electric vehicle charging. He expressed interest with collaborating with the City.

**ADOPTION OF MINUTES:**

**1. Regular Meeting 2021-15; December 22nd, 2021**

Motion by Mr. Snyder, seconded by Ms. Ziegler, to adopt the minutes as presented. Motion carried unanimously.

**NEW BUSINESS:**

**1. Review and discussion of Sustainability Action Plan Matrix – Alex Langley, Sustainability Board Intern**

Ms. Langley provided an update and overview of the matrix document provided to the board regarding action plan items.

**2. Review and selection of the Sustainability Art Contest Winner**

Motion by Mr. Snyder, seconded by Ms. Ziegler, to select Miss Nyshka Perez Ayaso, Odyssey Prep Academy, as the contest winner. The artwork would be used on the cover of the Sustainability Action Plan. There was discussion on how to utilize or showcase other entrants.

**3. March 23rd, 2022, new business agenda item(s)**

Staff discussed agenda items to be presented at next board meeting.

- Scope/plan for Sustainability Fair, timeframe and feasibility to be discussed at the March 23<sup>rd</sup> meeting; move fair to 1–5-year timeframe in Matrix.
- Discussion to appoint members to lead action plan projects.
- Selection of Vice Chair.

**OTHER BUSINESS:**

**1. Upcoming meetings/events of interest (INFORMATIONAL).**

- Earth Day event scheduled for April 22<sup>nd</sup>, 2022, at 5:30pm, at Fred Poppe Regional Park.

**ADJOURNMENT:**

The meeting was adjourned at approximately 7:05 P.M.

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Lesley Byrd, Chairperson

ATTEST:

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Kristin Suros, Board Secretary