

CITY OF PALM BAY, FLORIDA
SUSTAINABILITY ADVISORY BOARD
REGULAR MEETING 2021-14

Held on Wednesday, the 16th day of November 2021 at Council Chambers, 120 Malabar Road SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order at approximately 6:18 P.M.

ROLL CALL:

| | | |
|--------------------------|--------------------|---------|
| CHAIRPERSON: | Lesley Byrd | Present |
| VICE CHAIRPERSON: | Vacant | --- |
| MEMBER: | Phillip Snyder | Present |
| MEMBER: | Susan B. Connolly | Present |
| MEMBER: | Vacant | --- |
| MEMBER: | Susan Phillips | Absent |
| MEMBER: | Rebecca J. Ziegler | Present |

CITY STAFF:

Britta Kellner, Special Projects Manager

PUBLIC COMMENTS: (Non-agenda items only)

There were no public comments.

PRESENTATION:

1. Suzanne Sherman, City Manager – Address to the Board.

Ms. Sherman highlighted priorities previously discussed by the Board while also focusing on timelines, city involvement and expectations for future progress.

2. East Central Florida Regional Planning Council – Social and Economic Vulnerability Action Plan Development.

A pre-recorded presentation was offered by the ECFRPC.

ADOPTION OF MINUTES:

1. Regular Meeting 2021-13; October 27th, 2021

Motion by Ms. Ziegler, seconded by Mr. Snyder, to adopt the minutes as presented.
Motion carried unanimously.

NEW BUSINESS:

1. Sustainability Plan - Implementation

Ms. Sherman provided updates of the priorities the Board set from its October meeting. The Board also verified requirements set by City Council for providing informational updates and Ms. Sherman advised that an annual report of the Board's achievement was required to be presented to City Council.

a. Affirm priorities set forth during the previous meeting for Land and Water Systems and Transportation/Mobility.

The Board reviewed items discussed from the previous meeting regarding Land and Water and Transportation/Mobility.

b. Innovative Waste Management.

The Board concurred to focus on the following three (3) priorities within this topic:

- Eliminate single use plastics in city facilities and city sponsored events.
- All city properties should have water bottle refilling stations to reduce use of plastic water bottles.
- Create city composting programs in designated area for residential use and educational purposes.

c. December 22nd, 2021 new business agenda item(s).

Staff discussed agenda items to be presented at next board meeting.

Motion by Mr. Snyder, seconded by Chairperson Byrd, to approve the three (3) priorities as listed under Innovative Waste Management above, to include the following item to be discussed at the next meeting – Education and Public Engagements and Built Environment. Motion carried unanimously.

2. Consideration of the 2022 Meeting Schedule.

Motion by Ms. Ziegler, seconded by Mr. Snyder, to approve the meeting schedule as presented. Motion carried unanimously.

OTHER BUSINESS:

1. Upcoming meetings/events of interest (INFORMATIONAL).

- *Electric vehicles* – staff was working to implement same and allocate funding;
- *Art contest* – fifty-one (51) entries received and would be an upcoming agenda item in December 2021;
- Miss Alexa Langley would be serving as the Florida Institute of Technology intern for the Board through May 2022 at five (5) hours per week; and
- Staff advised of board member resignations and advised of procedures to fill the vacancies.

ADJOURNMENT:

The meeting was adjourned at approximately 7:57 P.M.

Lesley Byrd, Chairperson

ATTEST:

Britta Kellner, Special Projects Manager