

CITY OF PALM BAY, FLORIDA
SUSTAINABILITY ADVISORY BOARD
REGULAR MEETING 2021-15

Held on Wednesday, the 22nd day of December 2021 at Council Chambers, 120 Malabar Road SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order at approximately 6:00 P.M.

ROLL CALL:

CHAIRPERSON:	Lesley Byrd	Present
VICE CHAIRPERSON:	Vacant	---
MEMBER:	Phillip Snyder	Present
MEMBER:	Susan B. Connolly	Present
MEMBER:	Vacant	---
MEMBER:	Susan Phillips	Absent
MEMBER:	Rebecca J. Ziegler	Present

CITY STAFF:

Britta Kellner, Special Projects Manager; Kristin Suros, Board Secretary; Alexa Langley, Intern

PUBLIC COMMENTS: (Non-agenda items only)

1. David Montgomery, resident, suggested how to prepare board activity for 2022, and the implementation and tracking of plan for actions. He questioned the city's future plans for the Scrub Jay sanctuary.

ADOPTION OF MINUTES:

1. **Regular Meeting 2021-14; November 16, 2021**

Motion by Mr. Snyder, seconded by Ms. Ziegler, to adopt the minutes as presented.
Motion carried unanimously.

NEW BUSINESS:

1. Sustainability Plan-Implementation

a. Education and Public Engagement Discussion

Commented [TJ1]: This was (b) on the agenda. Item (a) as reflected on the agenda is not included in the minutes and needs to be.

The Board concurred to focus on the following three (3) priorities within this topic:

- Support and provide education to schools looking to create sustainable programs and classrooms.
- Host an annual sustainability fair that promoted local co-ops, sustainable organizations, solar panel installers, farmers, etc.
- Promote sustainability in the city's online presence, to include webpages, social media accounts, logos, etc.

Motion by Ms. Ziegler, seconded by Mr. Snyder, to approve the three (3) priorities under Education and Public Engagement. Motion carried unanimously.

b. Built Environment

The Board concurred to focus on the following three (3) priorities within this topic:

- Commit to becoming a SolSmart designated community by dedicating staff members to improve solar market conditions, making it faster, easier, and more affordable for the City of Palm Bay's residents and businesses to install solar energy systems.
- Develop a "Low Impact" program for public and private development to increase efficiency in the use of water, energy and building materials, including guidelines for pollinator friendly landscaping.
- Create more public space through rehabilitation or re-purposing of public land; promote family-friendly "pocket parks" with rain catchment systems in densely developed areas; and encourage integration of recreational areas in the design of new developments.

Motion by Mr. Snyder, seconded by Ms. Connolly, to approve the three (3) priorities under Built Environment. Motion carried unanimously.

2. City update and progress report

- a. Art Contest update
- b. Update for goal tracking and timeline document
- c. Rain barrel program integration process
- d. Carbon footprint reduction plans for city
- e. EV funds update and plans for city
- f. Federal lobbying team and grants update
- g. Upcoming city staff changes that affect Sustainability Advisory Board

Commented [TJ2]: This is not an agenda item. Were these updates given under New Business?

OTHER BUSINESS:

1. Upcoming meetings/events of interest (INFORMATIONAL)

It was announced that the January 2022 would be cancelled due to staff availability conflicts.

ADJOURNMENT:

The meeting was adjourned at approximately 6:56 P.M.

Lesley Byrd, Chairperson

ATTEST:

Britta Kellner, Special Projects Manager