

City of Palm Bay, Florida
CHARTER REVIEW COMMISSION
Meeting 2022-01

Held on Tuesday, the 11th day of January, at the Palm Bay City Hall Council Chambers, 120 Malabar Road, Palm Bay, Florida.

The meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, 120 Malabar Road, SE, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order by Mrs. Jones at 6:03 P.M.

ROLL CALL:

MEMBER:	Ken Delgado	Present (Late)
MEMBER:	David Myers	Present
MEMBER:	Phil Weinberg	Present
MEMBER:	Jeffrey McLeod	Present
MEMBER:	William Capote	Present
MEMBER:	Phil Moore	Present
MEMBER:	David Jones	Present
MEMBER:	Jordin Chandler	Present
MEMBER:	Aaron Parr	Absent
MEMBER:	Kay Maragh	Present

ALSO PRESENT:

Patricia Smith, City Attorney; Suzanne Sherman, City Manager; Terese Jones, City Clerk.

PRESENTATION(S):

1. Patricia Smith, City Attorney – Overview of the Florida Sunshine Law and Public Records Act.

The item was presented later in the meeting after New Business.

PUBLIC COMMENTS:

A resident made a general comment.

NEW BUSINESS:

1. Selection of Chair and Vice-Chair.

Motion by Mr. Weinberg, seconded by Ms. Maragh, to select William Capote as Chair.
Motion carried unanimously.

Motion by Mr. Capote, seconded by Mr. Moore, to select Phil Weinberg as Vice-Chair.
Motion carried unanimously.

2. Consideration of Rules of Procedure for the Charter Review Commission.

Mrs. Jones provided a brief overview of the Rules of Procedure.

Motion by Mr. Weinberg, seconded by Mr. Moore, to adopt the Rules of Procedure.
Motion carried unanimously.

3. Discussion of timetable and order for reviewing the City Charter.

Mrs. Jones advised that ballot issues were due to the Supervisor of Elections office by August 22, 2022 and suggested that amendments be submitted to Council in June 2022 in order to meet the deadline. Any member of the Commission, City staff or the public could propose amendments to the City Charter. The Commission would make its recommendations to City Council and Council would then adopt the issues it desired to be placed on the ballot.

Mr. Delgado joined the meeting at approximately 6:10 P.M.

4. Discussion of scheduling meetings.

Mrs. Jones presented the proposed meeting dates which would be held on the 2nd and 4th Tuesday of each month, at 6:00 P.M. Due to the special election in March, those meetings would be held on the 3rd and 5th Tuesday. The Commission concurred with the meeting dates as presented.

Item 1, under Presentations, was heard at this time.

PRESENTATION(S):

1. Patricia Smith, City Attorney – Overview of the Florida Sunshine Law and Public Records Act.

Ms. Smith provided an overview of the Florida Sunshine Law and Public Records Act. She answered questions posed by the Commission.

Mrs. Jones announced that the next meeting would be held on Tuesday, January 25th. The items for review would be as follows: Article III, Legislative; Article IV, Administration; and Article V, Qualifications and Elections.

ADJOURNMENT:

The meeting adjourned at approximately 6:44 P.M.

William Capote, Chair

ATTEST:

Terese M. Jones, City Clerk