

**POSTING DATE**

April 12, 2022

**NOTICE OF  
AUDITOR SELECTION COMMITTEE MEETING  
RFP #30-0-2022/JM  
Professional Auditing Services**

The City of Palm Bay's Auditor Selection Committee will meet on **Monday, April 18, 2022**, in the Procurement Conference Room located in the City Hall, Building B, 2<sup>nd</sup> Floor at 120 Malabar Rd SE Palm Bay, FL 32907, for the purpose of reviewing and establishing factors used for the evaluation of audit services.

Interested parties are welcome to join this public meeting in person; however, this meeting also has a virtual telephone conference option using Microsoft Teams.

Number: 1-347-378-4680

Conference ID: 475 793 123#

The agenda is as follows:

- 3:30 p.m.      Call to Order
- 3:35 p.m.      Brief overview of the purpose of the services
- 3:45 p.m.      Review of factors used for the evaluation of audit services  
(Evaluation Criteria of the RFP)
- 4:15 p.m.      Public Comment (Speakers are limited to 3 minutes)
- 4:30 p.m.      Meeting adjournment

If an individual decides to appeal any decision made by the City with respect to any matter considered at this meeting, a record of the proceedings will be required, and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Purchasing & Contracts Division Office at (321) 952-3424 or Florida Relay Systems at 711.

The meeting minutes of public meetings shall be recorded in accordance with FS 286.011.