

**City of Palm Bay, Florida**  
**RECREATION ADVISORY BOARD**  
**Regular Meeting 2021-07**

Held on Tuesday, the 6th day of July 2021, in the Margaret Hames Nature Center located at 1518 Port Malabar Boulevard, Palm Bay, Florida 32905.

The meeting was properly noticed pursuant to law. The minutes are on file in the Parks Administration Office at 1502 Port Malabar Boulevard, NE, Palm Bay, Florida 32905.

The meeting was called to order at 7:22 P.M.

**ROLL CALL:**

<b>CHAIRMAN:</b>	Phil Defranco	Present
<b>VICE CHAIRMAN:</b>	Denise Bowes-Valcin	Absent
<b>MEMBER:</b>	Benjamin Aubin Jr.	Present
<b>MEMBER:</b>	Thomas Gaume	Present
<b>MEMBER:</b>	Thomas Graver	Present
<b>MEMBER:</b>	Salvatore Ferranti	Absent
<b>MEMBER:</b>	Vacant	

**CITY STAFF:**

Present was Troy Cox, Recreation Division Manager; Randy Detweiler, Recreation Supervisor; Dave McGovern, Recreation Supervisor; Katherine Steward, Recreation Supervisor; Tracey Wright, Park Ranger.

**ADOPTION OF MINUTES:**

1. **Regular Meeting 2021-01; January 2021-01**
2. **Regular Meeting 2021-03; March 2, 2021**
3. **Regular Meeting 2021-04; April 6, 2021**
4. **Regular Meeting 2021-06; June 1, 2021**

Note: As it was unclear if these minutes were formally adopted by the Board, the minutes were placed on a subsequent meeting to be readopted.

**PUBLIC COMMENTS:**

There were no public comments.

**REPORTS:**

**1. Parks and Recreation Reports – Troy Cox, Recreation Division Manager**

Mr. Cox introduced several staff members of the Recreation Division. He provided an update on the playground equipment and other items, and answered questions posed by board members.

**OLD BUSINESS:**

**1. Secretary Appointment**

Mr. Gaume stated that pursuant to Chapter 119, Florida Statutes, it was the City's responsibility to take minutes. There was discussion amongst the board members.

Motion by Mr. Gaume, seconded by Mr. Garver, to continue the item until staff reviewed the statutes and reported on same. The motion carried unanimously.

**2. Recreation Advisory Board Purpose Review**

Mr. Defranco distributed a copy of the Board by-laws. Specifically, he addressed By-Laws and to look at Article IV, Section 2, which stated that the Board shall identify and recommend forms of recreational activity that would enhance the constructive and wholesome use of leisure time by all residents of the City. There was a brief discussion and the Board concurred with the objective. The Board also discussed Item 3, under Old Business, at this time.

**3. Proactive Community Outreach**

The item was discussed under Item 2, Old Business.

**NEW BUSINESS:**

**1. Recreation Department Staff Q & A**

Board members asked questions about activities and equipment that residents wanted to see throughout the city, such as accessibility for the disabled, specific playground equipment, having restroom facilities versus port-o-potties, the need for water fountains, etc.

Mr. Defranco said there was a need for directional signs so that residents knew where a park was located. He commented on the City's website and the navigation to the Parks and Recreation Department and provided suggestions for same, such as moving the trails information under the Nature Center, keeping parks information under Parks and recreation activities under Recreation.

## **2. Castaway Point Park Pavilion #1 Dedication**

There was discussion on the policy regarding the naming of facilities. The Board concurred to continue the item to a future meeting as there was no supporting documentation.

## **3. Playground Proposal Status**

Mr. Defranco advised that staff had told him that replacements could not be done all at once, but they would try to do so in phases.

## **4. Demographics of City of Palm Bay**

Demographics of the city were distributed, and several items were discussed.

## **5. New Classes and Events**

Mr. Defranco informed the Board that he was working with Deputy Chief Hall to hold a Hands-On CPR Class and Stop the Bleed Class on a Friday in September. The date would be determined and there was a maximum of ten (10) participants. It would be a pilot program and the results would determine if additional classes would be provided. The hours would be from 6:00-10:00 P.M.

Mr. Defranco discussed the results of the impromptu Facebook survey and the classes he had suggested for the community centers. The instructor for yoga and Pilates had asked for two (2) hours of free time on August 24<sup>th</sup>, from 9:00-11:00 A.M.; and the same time on August 26<sup>th</sup> at Tony Rosa Community Center. It would require approval by staff.

Mr. Defranco also discussed the Farmers Market and vendor fair to be held on the first Saturday of each month beginning in September. He mentioned that the adult hockey players, along with skilled coaches, wanted to provide lessons for children and adults on Wednesdays from 6:00-9:00 P.M. The objective was to find out who wanted to be part of a league and would be free of charge. The Board asked questions and staff advised that

these requests would be presented to Mr. Poppe upon his return from vacation. Mr. Cox said that the City Attorney's Office was looking into any insurance concerns.

**6. Discussion of Minutes for Board Approval**

The item was discussed earlier in the meeting under Item 1, under Old Business.

The next meeting would be held on Tuesday, August 3, 2021, at 7:00 P.M., at the U.S. Coast Guard Auxiliary Building on Main Street.

**ADJOURNMENT:**

There being no further business, the meeting adjourned at the hour of 8:36 PM.

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Phil DeFranco, Chairman

ATTEST:

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Phil DeFranco, Interim Secretary