

CITY OF PALM BAY, FLORIDA

UTILITIES ADVISORY BOARD REGULAR MEETING 2021-02

Held on Thursday, the 3rd day of February 2021, at the Utilities Department conference room, 250 Osmosis Drive SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Administration Office of the Utilities Department, 250 Osmosis Drive SE, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order by Chairperson Grassman at the hour of 6:31 P.M.

ROLL CALL:

CHAIRPERSON:	Robert Grassman	Present
VICE CHAIRPERSON:	Scott Dexter	Present
BOARD MEMBER:	William Pezzillo	Absent
BOARD MEMBER:	Nancy Flickinger	Present
BOARD MEMBER:	David Weber	Present

ALSO PRESENT: Christopher Little, Utilities Director; Stephanie Sanabria, Utilities Office Manager; Brooklynn Dawson, Utilities Community Outreach Coordinator.

ADOPTION OF MINUTES:

1. Regular Meeting 2020-08; August 27, 2020.

Motion by Mr. Weber, seconded by Ms. Flickinger, to adopt the minutes from the Regular Meeting 2020-08. Motion carried unanimously.

PUBLIC COMMENTS:

There were no public comments.

NEW BUSINESS:

1. Christopher Little, Utilities Director – Project Update

Mr. Little provided a presentation regarding updates on multiple utilities projects.

OTHER BUSINESS:

1. Departmental Updates

Mr. Little advised of the following:

- a. COVID-19 updates citywide;
- b. Osmosis Drive temporary road closure during construction;
- c. April was Water Conservation Month;
- d. Announced the retirement of Lori Embrey, Utilities Accountant and hiring of Alecia Strobel as her replacement; and
- e. User rate increase approved by Council and staff would research what could be sustained.

2. Board Comments

There were no board comments.

ADJOURNMENT:

Motion by Ms. Flickinger, seconded by Mr. Dexter, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 7:27 P.M.

Robert Grassman, Chairperson

ATTEST:

Stephanie Sanabria, Office Manager