

City of Palm Bay, Florida
COMMUNITY DEVELOPMENT ADVISORY BOARD
Regular Meeting 2021-02

Held on Wednesday, the 17th day of February 2021, at the Tony Rosa Community Center, 1502 Port Malabar Boulevard, NE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Housing and Community Development Division Office, City Hall Annex, Palm Bay, Florida.

The meeting was called to order by Chairperson Borkowski at approximately 6:01 p.m.

ROLL CALL:

CHAIRPERSON:	Alan Borkowski	Present
VICE-CHAIRPERSON:	Rebecca Thibert	Present
MEMBER:	Kenneth Johnson	Present
MEMBER:	Khalilah Maragh	Present
MEMBER:	Henry Morin	Present
MEMBER:	William O'Hara	Present
MEMBER:	Alvin Payne	Absent
MEMBER:	Vince Pryce	Present
BOARD ATTORNEY:	Rodney Edwards	Present

STAFF MEMBERS:

Joan Junkala-Brown, Director of Community and Economic Development; Sandra Urban, Housing Administrator; Rodney Edwards, Deputy City Attorney; Elena Sarazua, Board Secretary.

ADOPTION OF MINUTES:

1. Special Meeting 2021-01; January 20, 2021.

Motion by Mr. Pryce, seconded by Ms. Thibert, to adopt the minutes as presented. Motion carried unanimously.

PUBLIC COMMENTS: (Non-agenda items only)

There were no public comments.

OLD/UNFINISHED BUSINESS:

1. Amendment to Community Development Advisory Board, Code of Ordinances

Motion by Ms. Thibert, seconded by Mr. Johnson, to approve Amendment to Community Development Advisory Board Code of Ordinance to amend its by-laws by changing the meeting frequency from quarterly to monthly, and the quorum requirement from six (6) to five (5) members. Motion carried unanimously.

NEW BUSINESS:

1. CARES Substantial Amendment to Program Year 2019-2020 Annual Action Plan

Ms. Maragh asked for clarification on the allocation of funds. Mrs. Urban responded to same.

Motion by Ms. Maragh, seconded by Ms. Thibert, to approve and recommend to City Council approval of the CARES Act Substantial Amendment to the Plan Year 2019-2020 Annual Action Plan allocating a total of \$458,099 in CDBG-CV funds to eligible programs and activities. Motion carried unanimously.

OTHER BOARD BUSINESS:

1. Informational: Staff Report

Mrs. Urban provided a status update on different housing programs and funds, such as: Community Development Block Grant (CDBG), CDBG-CV3 (Coronavirus), HOME Investment Partnership Program, State Housing Initiative Partnership (SHIP), Voluntary Home Buyout (VHB) and Neighborhood Stabilization Program (NSP).

Mrs. Urban addressed some of the Board's questions regarding 2020-2021 CDBG funding allocation, CDBG-CV3 application process and guidelines.

Ms. Maragh asked staff to resend the Census Tract map and a link to Virtual CDBG Technical Assistance video to the Board.

Ms. Thibert asked staff about NSP files reconciliation and its impact on the financial audit. Ms. Urban addressed the question.

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ADJOURNMENT:

The meeting was adjourned at approximately at 6:28 PM.

Alan Borkowski, CHAIRPERSON

ATTEST:

Elena Sarazua, BOARD SECRETARY