

**CITY OF PALM BAY, FLORIDA**  
**INFRASTRUCTURE ADVISORY AND OVERSIGHT BOARD**  
**MEETING 2020-09**

Held on Monday, the 28th day of September 2020, in the City Hall Council Chambers, 120 Malabar Road, SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Public Works Department located at 1050 Malabar Road, SW, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

**CALL TO ORDER:**

The meeting was called to order by: Chairman Reiderman at 6:03 pm.

**ROLL CALL:**

<b>CHAIRPERSON:</b>	Jeremy Reiderman	Present
<b>VICE CHAIRMAN</b>	Dan Fisher	Present
<b>MEMBER:</b>	Don Jordan	Present
<b>MEMBER:</b>	Philip Weinberg	Present
<b>MEMBER:</b>	David Wills	Present
<b>MEMBER:</b>	Berekia LaFaille	Absent
<b>MEMBER:</b>	Thomas Gaume	Present

**ALSO PRESENT:**

Frank Watanabe, Public Works Director/City Engineer; Stephanie Kelly, Engineering Technician II (Board Secretary).

**ADOPTION OF MINUTES:**

**1. Meeting 2020-07; July 27, 2020**

Motion by Mr. Weinberg to adopt the minutes as presented.

Note: As there was no official second to the motion, these minutes would be resubmitted to the Board for consideration at its next meeting.

**PUBLIC COMMENTS: (Non-agenda items only)**

There were no public comments.

## **NEW BUSINESS:**

### **1. Consideration of moving Unit 49 from Year 5 to Year 3 of Road Paving**

Numerous individuals provided virtual comments in support of moving Unit 49 to Year 3.

Mr. Watanabe provided background on Unit 49. Staff concerns included: road base was very sandy; many miles of roadway within the Unit; much of the Unit would need the deeper repair (full depth reclamation (FDR)); millings availability was a concern; cost was expected to be higher than estimated due to these factors.

Chairman Reiderman asked for clarification if the mandate of the GO Bonds was to re-pave all asphalt or pave all roads. Mr. Watanabe advised the direction was to complete the roads in the original plans. City Council provided discretion to City Staff with respect to the City Ordinance requiring all roads to be twenty feet (20') wide. Basically, if a road was currently seventeen feet (17'), it could be left at that size, which would save time and money.

Chairman Reiderman asked about the City's ability to trench swales in all of Unit 49. Mr. Watanabe said that Unit 49 did not have existing drainage swales.

Mr. Jordan asked if combining units could be an option to provide cost savings. Mr. Watanabe stated that Unit 49 was large enough to stand by itself.

Chairman Reiderman asked about setting a precedent of recommending roadway advancements outside of the paving program and what made this shift to move away from approved plan. Mr. Watanabe said that Eldron Boulevard, Garvey Road, Emerson Drive and Port Malabar Boulevard were listed in the original paving plan as set by the previous Public Works Director and the desire to stay with the plan.

Mr. Gaume asked if the maintenance of stormwater would be a large undertaking in Unit 49. Mr. Watanabe advised that Public Works did not currently have routine maintenance in Unit 49. Mr. Gaume suggested bisecting Unit 49 and completing half with Unit 30 in Phase 3 which would assist in completing it faster or with economies of scale.

Mr. Weinberg expressed concern with the cost of Unit 49 and discussed staying with the plan and future possibilities of adjusting the plan once the heavier populated areas were completed.

Mr. Wills asked if the Public Works Department was fully staffed. Mr. Watanabe reviewed staffing in different areas of Public Works, and advised that the department was slight short-staffed, but it did not cause a detriment to the team.

Mr. Wills asked about the process of trenching. Mr. Watanabe advised that the top of the drainage run to the bottom of the run was the goal to create positive flow.

Motion by Mr. Gaume, seconded by Mr. Weinberg, to leave Unit 49 as planned in Phase 5 with the contingency to review in the future. The motion carried unanimously.

Note: The Board, at its meeting held on November 23, 2020, approved the following correction to this item: Reflect that City Council did not vote to move Unit 49 from Year 5 to Year 3 but reached a consensus.

## **2. Update on the Road Paving Program**

Mr. Watanabe provided a presentation.

## **3. Discussion on the role of the Board with the City Council and consideration of rescheduling Board meetings to every other month.**

Chairman Reiderman discussed his thoughts on providing the most guidance to Public Works without getting outside of the Board's purview. Mr. Weinberg discussed the Board's scope and felt that bi-monthly meetings could accomplish those goals. Mr. Gaume pointed out the importance of the Board and the ability to have a quorum at each meeting. Vice Chairman Fisher, Mr. Wills and Mr. Jordan commented on the need to stay on a monthly schedule.

Chairman Reiderman wanted to have an agenda item at each meeting for topics to cover the following month.

The Board concurred to keep the current schedule and cancel meetings as needed.

## **4. Discussion of City's infrastructure plan for the area surrounding the St. John's Heritage Parkway and southern interchange. (Chairman Reiderman)**

Mr. Watanabe provided an update on the temporary intersection. City Council would be considering the acceptance of the intersection at St. Johns Heritage Parkway and Babcock Street on October 1<sup>st</sup>. Emerald Lakes was moving forward with its phase 1 and 2 plan to have 5-star hotel, retail shopping, etc., in the area. Much of the components were private; however, the Board would be kept up to date on items that were public,

such as golf cart access, traffic signal plans, etc. Mr. Weinberg pointed out that all infrastructure would be paid by the developer of Emerald Lakes.

Mr. Watanabe would present the map and site plan of the surrounding area at next meeting.

**5. Discussion of Public Works Department critical needs as it relates to the stormwater fee and tax bills. (Chairman Reiderman)**

Chairman Reiderman asked if the change to remove the stormwater fee from the tax bill would affect budget needs for trenching and stormwater pipe work ahead of the Road program. Mr. Watanabe stated that City Council directed staff to reallocate current fiscal year Reserves into the General Fund to continue pipe and culvert replacements.

**6. Review of Public Works Department organizational chart. (Chairman Reiderman)**

Mr. Watanabe provided an overview of the organizational chart.

Mr. Weinberg asked for update on Waterbury. Mr. Watanabe advised the box culverts were expected in coming weeks.

Chairman Reiderman asked about Sierra Place paving plans. Mr. Watanabe advised that although Sierra Place was not currently planned to be paved, if a road had been historically maintained, then he planned to pave it. This would be presented to the City Manager for direction.

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:13 P.M.

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Jeremy Reiderman, Chairperson

ATTEST:

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Stephanie Kelly, Recorder