

LAND DEVELOPMENT DIVISION

120 Malabar Road, S.E. • Palm Bay, FL 32907 • Phone: (321) 733-3042 landdevelopmentweb@palmbayfl.gov

ADDRESS ASSIGNMENT REQUEST FORM

INSTRUCTIONS

Before submitting any site plans to the City of Palm Bay, please complete this form and submit to Brevard County Address Assignment for a site address. After you receive your address, include this form with your site plan submittal.

- Brevard County Address Assignment: 321.690.6846 Email: <u>address.assign@brevardfl.gov</u>
- Submit the form and items below (other documents may also be required depending on your project scope).
- Complete all sections.

REQUESTER NAME

Requester Name: _				
(Check one)	Requested for Self or	Requesting for Company	/	
lf Address is Requ	ested by a Company, Provide Na	nme of Requesting Company:		
Owner Name:				
Address:				
		Telephone:		
PROJECT INFO	RMATION			
Project Name:		Total Site Area:	acre/sq. ft.	
Parcel ID:	Tax Ac	Tax Account Number:		
Proposed Use:				
	briaf dagarintian of proposed project			

Narrative: (Provide brief description of proposed project. If applying for Apartments include number of units on each floor of each building)

DOCUMENTS SUBMITTED FOR ADDRESS ASSIGNMENT

For all requests you must provide:

- Boundary Survey Must include legal description and surveyor information
- Site Plan Drawn to scale, showing property lines, building footprint(s), dimensions, driveway(s), building entrance(s), street names

For suite/unit numbering: In addition to the above, you must also provide existing and proposed floor plans and existing and proposed suite/unit numbering.

SIGNATURE OF APPLICANT				
Signature of Applicant <i>(Required)</i>	Date (Required)			
FOR BREVARD COUNTY ADDRESS ASSIGNME	NT OFFICE USE ONLY			
Address Assignment Application Receive Date:				
Assigned Address:				
Address Assigned By:				