



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Lisa Morrell, City Manager

REQUESTING DIRECTOR: Christopher A. Little, P.E., Utilities Director

DATE: May 21, 2020

RE: Budget Amendment – Project #20WS17 – Sanitary Sewer Force Main Extension – 5180 Minton Road NW

SUMMARY:

For review and consideration, staff requests a Budget Amendment to allocate funds from the Impact Fee Undesignated Fund Balance (423-0000-392-3006) to account 423-8031-535-6325, Project #20WS17, in the amount of \$3,804 for the City-required oversizing of a developer-installed sanitary sewer force main (FM) extension to 5180 Minton Road NW. The development's hydraulic share is a 4-inch sanitary sewer FM, but the extension requires the developer to install a 6-inch sanitary sewer FM from an existing 6-inch sanitary sewer FM. As part of the utility agreement, the developer was given credit for the City-required oversizing in the amount of \$3,804 which must be capitalized.

REQUESTING DEPARTMENTS:

Utilities Department

FISCAL IMPACT:

A total of \$3,804 originating from Impact Fee Undesignated Fund Balance (423-0000-392-3006) will be allocated to Project #20WS17, Account 423-8031-535-6325 (Collection/Transmission).

RECOMMENDATION:

Motion to approve a budget amendment allocating \$3,804 from Undesignated Fund Balance (423-0000-392-3006) to account #423-8031-535-6325, Project #20WS17.

>>Attachment: 1) Developer Utility Agreement- Nicole Cote School of Dance (available upon request)<<