

## **CITY OF PALM BAY, FLORIDA**

### **COMMUNITY DEVELOPMENT ADVISORY BOARD Regular Meeting No. 2019-01**

The Community Development Advisory Board meeting was held on Wednesday, the 16th of January 2019, in the City Hall Council Chambers, 120 Malabar Road, SE, Palm Bay, Florida.

These minutes are on file in the Housing and Neighborhood Development Services office located at 120 Malabar Road, SE, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

#### **CALL TO ORDER:**

The meeting was called to order by Chairperson David Hernandez at 6:36 P.M.

#### **ROLL CALL:**

<b>CHAIRPERSON:</b>	David L. Hernandez (Residential Home Bldg.)	Present
<b>MEMBER:</b>	Amaya Vinuela (Advocate for low-income)	Absent
<b>MEMBER:</b>	Alan Borkowski (Banking)	Present
<b>MEMBER:</b>	Khalilah Maragh (P&Z Board)	Present
<b>MEMBER:</b>	Kristine Herndon (Real Estate)	Present
<b>MEMBER:</b>	Steven Henryy (Employers within the City)	Absent
<b>MEMBER:</b>	Rebecca Thibert (Resident of the City)	Present
<b>MEMBER:</b>	William O'Hara (Not-for-profit)	Present
<b>MEMBER:</b>	Vacant (For-profit provider)	-
<b>MEMBER:</b>	Vacant (Actively engaged in home bldg.)	-
<b>MEMBER:</b>	Jim Schmitt (Essential Services Personnel)	Present

#### **ALSO PRESENT:**

Nancy Jewell, Community Development Administrator; Ximena Escobar, Board Recording Secretary.

#### **PUBLIC COMMENTS:**

There were no public comments.

#### **ADOPTION OF MINUTES:**

##### **1. Special Meeting No. 2018-05; November 14, 2018**

Motion by Mr. Borkowski, seconded by Ms. Thibert, to adopt the minutes of Regular Meeting No. 2018-05. Motion carried with members voting unanimously.

**NEW BUSINESS:**

**1. Review and approval of proposed \$452,859 economic development activities application.**

Ms. Jewell drafted an application to be reviewed and approved by the Board as per last meeting's instructions to include a description that would be a formal application process for the proposed \$452,859 economic development activities.

Ms. Jewell would be looking for an action of approval from the Board to be presented to City Council on February 7<sup>th</sup>, 2019.

Every item on the application was discussed and reviewed in detail. No modifications were made. Discussion occurred in reference to attendance stipulations and scoring assessments.

The Board agreed to leave the scoring criteria details such as to include attendance requirements and training points to Ms. Jewell's discretion.

Ms. Jewell asked for action of approval from the Board to present drafted application to Council.

Motion by Mr. Borkowski, seconded by Mr. O'Hara, to approve as recorded for presentation put forward to the Board. Motion carried with members voting unanimously.

**ADJOURNMENT:**

The meeting was adjourned at approximately 7:16 p.m.

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David Hernandez, Chairperson

ATTEST:

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Ximena Escobar, Secretary