

ORDINANCE NO. 2018-67

AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING THE FISCAL YEAR 2019 BUDGET BY APPROPRIATING AND ALLOCATING FUNDS AS FOLLOWS: USE OF UNDESIGNATED FUND BALANCE IN THE FOLLOWING FUNDS: GENERAL FUND; LAW ENFORCEMENT TRUST FUND; PARKS IMPACT FEE FUND; TRANSPORTATION IMPACT FEE FUND; UTILITY OPERATING FUND; BUILDING FUND; STORMWATER UTILITY FUND, SOLID WASTE FUND, AND FLEET FUND; RECOGNIZING REVENUE FOR THE 2017 JUSTICE ASSISTANCE GRANT (JAG); ADJUSTING THE BCRA AND CRA CONSTRUCTION PROJECT FUNDS' FISCAL YEAR 2019 APPROVED BUDGET REVENUES AND EXPENDITURES TO REFLECT BOARD'S APPROVAL ON AUGUST 30, 2018; RECOGNIZING THAT SUCH APPROPRIATIONS MUST BE MADE PURSUANT TO THE CODE OF ORDINANCES OF THE CITY OF PALM BAY, CHAPTER 35; ADOPTING, RATIFYING, CONFIRMING, AND VALIDATING THE ALLOCATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palm Bay recognizes that non-budgeted items must be appropriated and that such appropriation must be allocated by Ordinance, and

WHEREAS, transfers between funds and departments must be approved by City Council, and

WHEREAS, Chapter 35, Finance, Budget, Section 35.035, of the City of Palm Bay, Code of Ordinances provides for the transfer of funds and appropriation of unbudgeted funds.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. The City Council, in accordance with the City of Palm Bay, Code of Ordinances, Chapter 35, Finance, Budget, Section 35.035, hereby appropriates the following funds:

| | Revenues | Expenditures |
|--|-----------------|-----------------|
| <u>General Fund (001)</u> | | |
| FY 19 Council Salary Increase - 2.7% CPI Adjustment | | 2,097 |
| NAGE Blue Salary Increase - 1.0% Adjustment | | 23,391 |
| Re-Appropriations of Funds/TCS Boardwalk Repairs Not Expensed in FY 18 (BA #4 Initial Appropriation) | | 7,000 |
| FEC Railroad Crossing Maintenance; Expensed in FY 18 | | (100,038) |
| Position Control - Budget Adjustments for FY 2018 4th Quarter Approvals (Post FY 2019 Budget File Upload) | | 183,638 |
| Recognize the 2017 Justice Assistance Grant (JAG) | 37,790 | |
| Police Radio Replacements - Utilization of 2017 JAG | | 37,790 |
| Undesignated Fund Balance | 116,088 | |
| Fund Subtotal | 153,878 | 153,878 |
| <u>Law Enforcement Trust Fund (101)</u> | | |
| SMIP Training - Augello (Boston, MA) | | 10,017 |
| Haitian American Association Donation - Silver Sponsor | | 750 |
| Undesignated Fund Balance | 10,767 | |
| Fund Subtotal | 10,767 | 10,767 |
| <u>Parks Impact Fee Fund (154)</u> | | |
| Turf Equipment Purchase | | 12,320 |
| Re-Appropriations of Funds/Additional Movie Equipment Purchase Not Expensed in FY 18 (BA #4 Initial Appropriation) | | 36,000 |
| Undesignated Fund Balance | 48,320 | |
| Fund Subtotal | 48,320 | 48,320 |
| <u>Transportation Impact Fee Fund (155)</u> | | |
| Additional Funding for Culver Drive Widening Project | | 147,413 |
| Undesignated Fund Balance | 147,413 | |
| Fund Subtotal | 147,413 | 147,413 |
| <u>Bayfront Comm. Redevelopment Fund (181)</u> | | |
| FY 19 Approved Budget Adjustments Based on BCRA Board Approval 08/30/2018 - Expenditures | | (34,421) |
| FY 19 Approved Budget Adjustments Based on BCRA Board Approval 08/30/2018 - Revenues | (34,421) | |
| Fund Subtotal | (34,421) | (34,421) |
| <u>CRA Construction Projects Fund (303)</u> | | |
| FY 19 Approved Budget Adjustments Based on BCRA Board Approval 08/30/2018 - Expenditures | | 4,000 |

FY 19 Approved Budget Adjustments Based on BCRA
Board Approval 08/30/2018 - Revenues


| | | |
|--|----------------|----------------|
| | 4,000 | |
| Fund Subtotal | 4,000 | 4,000 |
| <u>Utility Operating Fund (421)</u> | | |
| Position Control - Budget Adjustments for FY 2018 4th Quarter Approvals (Post FY 2019 Budget File Upload) | | 41,692 |
| NAGE Blue Salary Increase - 1.0% Adjustment | | 29,063 |
| Undesignated Fund Balance | 70,755 | |
| Fund Subtotal | 70,755 | 70,755 |
| <u>Building Fund (451)</u> | | |
| Position Control - Budget Adjustments for FY 2018 4th Quarter Approvals (Post FY 2019 Budget File Upload) | | 130,889 |
| Undesignated Fund Balance | 130,889 | |
| Fund Subtotal | 130,889 | 130,889 |
| <u>Stormwater Utility Fund (461)</u> | | |
| NAGE Blue Salary Increase - 1.0% Adjustment | | 8,470 |
| Undesignated Fund Balance | 8,470 | |
| Fund Subtotal | 8,470 | 8,470 |
| <u>Solid Waste Utility Fund (471)</u> | | |
| NAGE Blue Salary Increase - 1.0% Adjustment | | 1,863 |
| Undesignated Fund Balance | 1,863 | |
| Fund Subtotal | 1,863 | 1,863 |
| <u>Fleet Services Fund (521)</u> | | |
| NAGE Blue Salary Increase - 1.0% Adjustment | | 5,374 |
| Vehicle K-9 Conversion; Usage of Insurance Reimbursement/Settlement Funds (FY 18 Revenue) | | 5,100 |
| Undesignated Fund Balance | 10,474 | |
| Fund Subtotal | 10,474 | 10,474 |
| Total | 552,408 | 552,408 |

SECTION 2. The City Council adopts, ratifies, and approves the appropriations as listed above.

SECTION 3. The provisions within this Ordinance shall take effect immediately upon the enactment date.

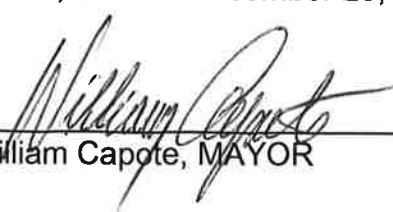
Read in title only at Meeting No. 2018-31, held on, December 6, 2018; and read in title only and duly enacted at Meeting No. 2018-32, held on December 20, 2018.

ATTEST:



Terese M. Jones, CITY CLERK

Reviewed by CAO 



William Capote, MAYOR



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Lisa Morrell, Interim City Manager

DATE: December 6, 2018

RE: FY 2019 First Budget Amendment

Summary of the proposed budget amendment:

General Fund (001)

Revenues – Total \$37,790

- Recognize the 2017 Justice Assistance Grant (JAG) through the Edward Byrne Memorial Justice Assistance Program - **\$37,790**.

Expenditures – Total \$153,878

- FY 2019 City Council salary increases – 2.7% CPI adjustment not initially included in the FY 2019 Approved Budget - **\$2,097**.
- NAGE Blue salary increases (General Fund Employees); retroactive to 10/01/2018 upon Council approval – 1.0% adjustment - **Net Impact \$23,391**.
- Re-appropriations of funding to complete the Turkey Creek Sanctuary boardwalk damages/repairs sustained during Hurricane Irma; initial appropriation occurred on BA #4/FY 2018 & funds were not expensed - **\$7,000**.
- Railroad crossing maintenance expenditures, approved for FY 2019, were invoiced/expensed in FY 2018; appropriated funds are being transferred back to fund balance – **(\$100,038)**.
- Allocate funding for Police Radio Replacements through the 2017 Justice Assistance Grant (JAG) - **\$37,790**.
- Position Control budget adjustments for FY 2018 4th quarter approvals of additional FTE positions, part-time positions & reclassifications; updates reflected in FY 2019 Approved Position Control Plan; however, funding must be appropriated for the fiscal year – **Net Impact \$183,638**.

| General Fund/001 Impacting | Department | Type | Total Impact |
|-----------------------------------|-------------------|------------------|---------------------|
| Engineer III | Growth | Additional FTE | 66,117 |
| PT/Lifeguard | Parks | Additional FTE | 23,055 |
| PT/Maintenance Worker | Parks | Additional FTE | 30,593 |
| Logistics Manager | Fire | Reclassification | 11,189 |
| Operations Manager | Fire | Reclassification | 4,248 |
| PT/Data Entry Clerk | PW | Additional FTE | 28,903 |
| Assistant Director | PW | Reclassification | 19,533 |

Law Enforcement Trust Fund (101)

Expenditures – Total \$10,767

- Senior Management Institute for Police/SMIP attendance for Commander Mario Augello; Boston, Massachusetts; approved by Council 11/15/2018 - **\$10,017**.
- Haitian American Association Donation - Silver Sponsor; approved by Council 11/15/2018 - **\$750**.

Parks Impact Fee Fund (154)

Expenditures – Total \$48,320

- Funding for turf equipment (Power Turf Renovator) purchase to maintain ballfields; approved by Council 10/18/2018 - **\$12,320**.
- Re-appropriation of funding for the purchase of additional movie equipment to meet public demand; approved by Council 08/14/2018; initial appropriation occurred on BA #4/FY 2018 & funds were not expensed - **\$36,000**.

Transportation Impact Fee Fund (155)

Expenditures – Total \$147,413

- Additional funding for the Culver Drive Widening project; approved by Council 10/18/2018 - **\$147,413**

Bayfront Community Redevelopment Fund (181)

Revenues – Total (\$34,421)

- FY 2019 Approved Budget adjustments based on BCRA Board/Council approval dated 08/30/2018 (Resolution 2018-02 of the Bayfront Community Redevelopment Agency) – **Net Impact (\$34,421)**.

Expenditures – Total (\$34,421)

- FY 2019 Approved Budget adjustments based on BCRA Board/Council approval dated 08/30/2018 (Resolution 2018-02 of the Bayfront Community Redevelopment Agency) – **Net Impact (\$34,421).**

CRA Construction Projects Fund (303)

Revenues – Total \$4,000

- FY 2019 Approved Budget adjustments based on BCRA Board/Council approval dated 08/30/2018 (Resolution 2018-02 of the Bayfront Community Redevelopment Agency) – **Net Impact \$4,000.**

Expenditures – Total \$4,000

- FY 2019 Approved Budget adjustments based on BCRA Board/Council approval dated 08/30/2018 (Resolution 2018-02 of the Bayfront Community Redevelopment Agency) – **Net Impact \$4,000.**

Utility Operating Fund (421)

Expenditures – Total \$70,755

- NAGE Blue salary increases (Utility Operating Fund Employees); retroactive to 10/01/2018 upon Council approval – 1.0% adjustment - **Net Impact \$29,063.**
- Position Control budget adjustment for FY 2018 4th quarter approval of reclassification; update reflected in FY 2019 Approved Position Control Plan; however, funding must be appropriated for the fiscal year – **Net Impact \$41,692.**

| Utility Operating/421 Impacting | Department | Type | Total Impact |
|--|-------------------|------------------|---------------------|
| Project Manager | Utilities | Reclassification | 41,692 |

Building Fund (451)

Expenditures – Total \$130,889

- Position Control budget adjustments for FY 2018 4th quarter approvals of additional FTE positions; updates reflected in FY 2019 Approved Position Control Plan; however, funding must be appropriated for the fiscal year – **Net Impact \$130,889.**

| Building Fund/451 Impacting | Department | Type | Total Impact |
|------------------------------------|-------------------|----------------|---------------------|
| Building Inspector III | Growth | Additional FTE | 54,655 |
| Office Manager | Growth | Additional FTE | 44,130 |
| Data Entry Clerk | Growth | Additional FTE | 32,104 |

Stormwater Utility Fund (461)

Expenditures – Total \$8,470

- NAGE Blue salary increases (Stormwater Utility Fund Employees); retroactive to 10/01/2018 upon Council approval – 1.0% adjustment - **Net Impact \$8,470.**

Solid Waste Fund (471)

Expenditures – Total \$1,863

- NAGE Blue salary increases (Solid Waste Fund Employees); retroactive to 10/01/2018 upon Council approval – 1.0% adjustment - **Net Impact \$1,863.**

Fleet Services Fund (521)

Expenditures – Total \$10,474

- NAGE Blue salary increases (Fleet Services Fund Employees); retroactive to 10/01/2018 upon Council approval – 1.0% adjustment - **Net Impact \$5,374.**
- Vehicle K-9 Conversion; usage of insurance reimbursement/settlement funds recognized in FY 2018 - **\$5,100.**

REQUESTING DEPARTMENTS:

Finance Department, Legislative Department, Human Resource Department, Fire Department, Growth Management Department, Bayfront Community Redevelopment Agency/BCRA, Parks & Recreation Department, Police Department, Public Works Department, and Utilities Department.

RECOMMENDATION:

Motion to adopt FY 2019 First Budget Amendment Ordinance.

Attachment: 1) Ordinance

AC/ab