

ORDINANCE NO. 2017-95

AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING THE FISCAL YEAR 2018 BUDGET BY APPROPRIATING AND ALLOCATING FUNDS AS FOLLOWS: USE OF UNDESIGNATED FUND BALANCE IN THE FOLLOWING FUNDS: GENERAL FUND; LAW ENFORCEMENT TRUST FUND; POLICE IMPACT FEE FUND; FIRE IMPACT FEE FUND; PARKS IMPACT FEE FUND; TRANSPORTATION IMPACT FEE FUND; UTILITY OPERATING FUND; BUILDING FUND; AND STORMWATER UTILITY FUND; RECOGNIZING REVENUE FOR FEMA GRANT FOR FIRE PUMPER; FEMA GRANT FOR FIRE EXHAUST SYSTEM; REDUCTION IN COUNTY TIF REVENUE FOR BAYFRONT COMMUNITY REDEVELOPMENT AGENCY FUND; TRANSFER FROM GENERAL FUND TO FLEET SERVICES FUND FOR FIRE PUMPER PURCHASE AND TWO POLICE CARS; TRANSFER FROM STORMWATER UTILITY FUND TO ROAD MAINTENANCE CIP FUND FOR CULVER STREET POND PURCHASE; RECOGNIZING THAT SUCH APPROPRIATIONS MUST BE MADE PURSUANT TO THE CODE OF ORDINANCES OF THE CITY OF PALM BAY, CHAPTER 35; ADOPTING, RATIFYING, CONFIRMING, AND VALIDATING THE ALLOCATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palm Bay recognizes that non-budgeted items must be appropriated and that such appropriation must be allocated by Ordinance, and

WHEREAS, transfers between funds and departments must be approved by City Council, and

WHEREAS, Chapter 35, Finance, Budget, Section 35.035, of the City of Palm Bay, Code of Ordinances provides for the transfer of funds and appropriation of unbudgeted funds.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. The City Council, in accordance with the City of Palm Bay, Code of Ordinances, Chapter 35, Finance, Budget, Section 35.035, hereby appropriates the following funds:

	Revenues	Expenditures
<u>General Fund</u>		
FEMA Grant Fire Exhaust System	71,820	
Exhaust System Fire Stations 2,3, & 4		79,002
City portion for Exhaust use of equipment est savings		(7,182)
Correct Liab Prop Insurance Allocation		2,604
City Attorney FT Admin Assist correction		3,433
Position Control Change Request Forms		94,817
Debris Removal & Monitoring Hurricane IRMA		1,411,538
Transfer to Fleet Fund (521) for Fire Pumper		446,539
Purchase of Equipment for Fire Apparatus		30,000
FEMA Grant portion of Fire Pumper purchase	390,910	
Addtl Cell Phones for Facilities		2,995
Use of Facilities Operating for purchase of Cell Phones		(2,995)
Trf to Fleet Fund (521) for purchase of (2) Police cars		55,000
Addtl Cell Phone for Public Works		599
Use of PW Misc Operating Supplies for purchase of Cell Phone		(599)
Undesignated Fund Balance	1,653,021	
Fund Subtotal	2,115,751	2,115,751
<u>Law Enforcement Trust Fund (101)</u>		
LETf #18-01 Legal Costs, NAACP, Children w/Reading		7,000
LETf #18-02 Donations Shop w/a Cop, Comm Read & Feed		8,500
Undesignated Fund Balance	15,500	
Fund Subtotal	15,500	15,500
<u>Police Impact Fee Fund (152)</u>		
Stantec Impact Fee Study		21,603
Undesignated Fund Balance	21,603	
Fund Subtotal	21,603	21,603
<u>Fire Impact Fee Fund (153)</u>		
Stantec Impact Fee Study		21,603

City of Palm Bay, Florida
Ordinance No. 2017-95
Page 3 of 4

Undesignated Fund Balance	21,603	
Fund Subtotal	21,603	21,603
<u>Parks Impact Fee Fund (154)</u>		
Purchase of Mobile Bleachers		198,000
Wake Forest Basketball Court (18PR04)		35,000
Stantec Impact Fee Study		21,602
Undesignated Fund Balance	254,602	
Fund Subtotal	254,602	254,602
<u>Transportation Impact Fee Fund (155)</u>		
Traffic Signal Improvements & Study (18PW01)		300,000
Undesignated Fund Balance	300,000	
Fund Subtotal	300,000	300,000
<u>Bayfront Comm. Redevelopment Fund (181)</u>		
Corr County TIF due to County millage rate change	(2,210)	
Adj Landscaping for County millage rate change		(2,210)
Fund Subtotal	(2,210)	(2,210)
<u>Road Maintenance CIP Fund (307)</u>		
Trf from SWU Fund (461) to reimb for Culver St pond	11,000	
Replenish Culver St (16PW13) for pond purchase		11,000
Fund Subtotal	11,000	11,000
<u>Utility Operating Fund (421)</u>		
Position Control Change Request Forms		6,999
Undesignated Fund Balance	6,999	
Fund Subtotal	6,999	6,999
<u>Building Fund (451)</u>		
Position Control Change Request Form		9,079
Undesignated Fund Balance	9,079	
Fund Subtotal	9,079	9,079
<u>Stormwater Utility Fund (461)</u>		
Purchase of (2) Nissan Frontiers		46,954
Purchase (1) Trash Truck		148,390
Purchase (2) John Deere Tractors		207,390

City of Palm Bay, Florida
Ordinance No. 2017-95
Page 4 of 4

Trf to Road Maint CIP Fund (307) for SWU Pond purch for Culver St		11,000
Trf from FY 18 SWU Program (18SU01) for SW Pond purchase		(11,000)
Undesignated Fund Balance	402,734	
Fund Subtotal	402,734	402,734

Fleet Services Fund (521)

Transfer from General Fund for Fire Pumper	446,539	
Transfer from General Fund for (2) Police Cars	55,000	
Purchase of Fire Pumper		446,539
Purchase of (2) Police Cars		55,000
Fund Subtotal	501,539	501,539
Total	3,658,200	3,658,200

SECTION 2. The City Council adopts, ratifies, and approves the appropriations as listed above.

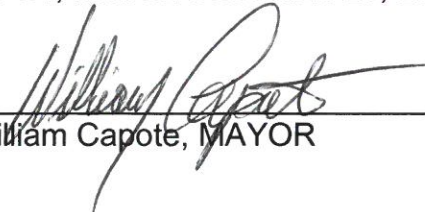
SECTION 3. The provisions within this Ordinance shall take effect immediately upon the enactment date.

Read in title only at Meeting No. 2017-33, held on December 7, 2017; and read in title only and duly enacted at Meeting No. 2017-34, held on December 21, 2017.

ATTEST:


Terese M. Jones, CITY CLERK

Reviewed by CAO: 


William Capote, MAYOR



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Gregg Lynk, City Manager

DATE: December 7, 2017

RE: FY 18 First Budget Amendment

Summary of the proposed budget amendment:

General Fund

Revenues – Total \$462,730

- FEMA Assistance to Firefighters Grant, Agreement #EMW-2016-FO-04058, to replace Exhaust systems in Fire Station's 2,3, and 4 - **\$71,820**.
- FEMA Assistance to Firefighters Grant, Agreement #EMW-2016-FV-01032 for Fire Pumper Engine, approved by Council 11/2/17 - **\$390,910**.

Expenditures – Total \$2,115,751

- Replacement of Exhaust Systems at Fire Station's 2, 3, 4. Total cost \$79,002, to be funded by FEMA Grant, \$71,820, and City Match, \$7,182. - **\$71,820**.
- Budget Correction: Adjust Liability/Property Insurance Allocation to match Risk Management Fund Allocation received from departments - **\$2,604**.
- Budget Correction: Adjust City Attorney Full-time Administrative Assistant October costs, position changed from full time to part-time effective 10/30/17. Budget was removed for full year - **\$3,433**.
- Position Control Changes reclassifying and adding positions in the following departments: City Manager Office - \$2,342, Growth Management - \$7,930, Facilities - \$1,587, Police – (\$8,925), Fire - \$89,045, and Public Works - \$2,838 - **\$94,817**.
- Additional funding required in FY18 to cover debris and monitoring cost for Hurricane Irma. Total estimated cost of \$1,647,762, less funds previously appropriated for services rendered through Sept 30, 2017, \$236,224. - **\$1,411,538**.

- Purchase of Equipment for Fire Apparatus \$30,000 and transfer funding to Fleet Services Fund (521) for purchase of Fire Pumper Engine \$446,539, approved by Council 11/2/17 - **\$476,539.**
- Transfer funding to the CIT Department for purchase of additional Cell Phones for Facilities Department, \$2,995. Facilities Building Repairs Operating budget reduced to support this purchase (\$2,995) - **\$0.**
- Transfer to Fleet Services Fund (521) for purchase of two (2) police cars to replace vehicles totaled - **\$55,000.**
- Transfer funding to the CIT Department for purchase of additional Cell Phone for Public Works Department, \$599. Public Works Misc Operating Supplies budget reduced to support this purchase (\$599) - **\$0.**

Law Enforcement Trust Fund (101)

Expenditures – Total \$15,500

- LETF 18-01 – Replenish the Legal services account \$5,000, NAACP donation \$1,500 and Connection with Children with Reading program donation \$500, approved by Council 10/3/17 – **\$7,000.**
- LETF 18-02 – Donations for Shop with a Cop \$5,500 and Community Read & Feed Program \$3,000, approved by Council 11/16/17 - **\$8,500.**

Police Impact Fee Fund (152)

Expenditures – Total \$21,603

- Stantec Management Consultant Services to conduct Impact Fee Rate Study, approved by Council 11/2/17 - **\$21,603.**

Fire Impact Fee Fund (153)

Expenditures – Total \$21,603

- Stantec Management Consultant Services to conduct Impact Fee Rate Study, approved by Council 11/2/17 - **\$21,603**

Parks Impact Fee Fund (154)

Expenditures – Total \$254,602

- Purchase of Mobile Bleachers, approved by Council 10/17/17 - **\$198,000.**
- Funding for Wake Forest Basketball Court project (18PR04), approved by Council 10/17/17 - **\$35,000.**

- Stantec Management Consultant Services to conduct Impact Fee Rate Study, approved by Council 11/2/17 - **\$21,602.**

Transportation Impact Fee Fund (155)

Expenditures – Total \$300,000

- Design and Install Traffic Signal Improvements along with Traffic Study project (18PW01), approved by Council 11/16/17 - **\$300,000.**

Bayfront Comm. Redevelopment Fund (181)

Revenues – Total (\$2,210)

- Correct County portion of TIF revenues to be received due to County millage rate adopted different than County millage rate estimated – **(\$2,210).**

Expenditures – Total (\$2,210)

- Reduce Landscaping Operating budget to account for reduction in TIF revenue to be received from County due to County millage rate change – **(\$2,210).**

Road Maintenance CIP Fund (307)

Revenues – Total \$11,000

- Transfer from Stormwater Utility Fund (461) for funding for Stormwater Pond purchase at Auction for Culver Street widening project (16PW13) - **\$11,000.**

Expenditures – Total \$11,000

- Replenish Culver Street project funding (16PW13) for Stormwater Pond purchase at Auction for Culver Street widening - **\$11,000.**

Utility Operating Fund (421)

Expenditures – Total \$6,999

- Position Control Change reclassifying a position in the Utility Department - **\$6,999.**

Building Fund (451)

Expenditures – Total \$9,079

- Position Control Change reclassifying Building Inspector I to Building Inspector II position for Building Division - **\$9,079.**

Stormwater Utility Fund (461)

Expenditures – Total \$402,734

- Purchase of equipment (2) Nissan Frontiers \$46,954, (1) Trash Truck \$148,390 and (2) John Deere Tractors \$207,390 - **\$402,734.**

- Transfer to Road Maintenance Program Fund (307) \$11,000 to reimburse for purchase of Stormwater pond in Auction for widening of Culver Street project (16PW13) and remove from FY 18 Stormwater Program project (18SU01) (\$11,000) - **\$0**.

Fleet Services Fund (521)

Revenues – Total \$501,539

- Transfer from General Fund for purchase of Fire Pumper Engine, approved by Council 11/2/17 - **\$446,539**.
- Transfer from General Fund for purchase of two Police Cars totaled in collisions - **\$55,000**.

Expenditures – Total \$501,539

- Purchase of Fire Pumper Engine, approved by Council 11/2/17 - **\$446,539**.
- Purchase of two (2) Police Cars to replace vehicles totaled in collisions - **\$55,000**.

REQUESTING DEPARTMENT:

Finance Department, Police Department, Fire Department, Growth Management Department, Public Works Department, Utilities Department, Facilities Department, BCRA, Parks & Recreation Department, City Attorney Office and Communication and Information Technology Department.

RECOMMENDATION:

Motion to adopt FY 18 First Budget Amendment Ordinance.

Attachment: 1) Ordinance

PG/ab