



BUILDING DEPARTMENT

190 Malabar Road, S.E. • Suite 105 • Palm Bay, FL 32908

Phone: (321) 953-8924 • Email: buildingpermits@palmbayflorida.org

RESIDENTIAL MECHANICAL REQUIREMENTS

Please note that for the permit selected, the following documents and information may be required before the application can be submitted.

For questions on permit requirements please visit the [Building Department webpage](#) on the City of Palm Bay website.

The following documents are required:

- AHRI Data Sheet.
- Equipment sizing analysis to Manual S and Manual J (Not needed for exact change-out).
- Duct layout plans (1 copy) showing size of duct and location of equipment for new installation, if applicable (Not needed for exact change-out).
- Electrical subcontractor listed and will need to submit subcontractor authorization form, if applicable.
- Proof of ownership.
- Mini Split system – Boundary survey showing location of install. AHRI for existing unit. Electrical subcontractor listed and will need to submit subcontractor authorization form. Mini split specifications.
- Copy of the recorded Notice of Commencement or affidavit of filing for NOC (if value is greater than \$7,500).

Note: Additional documents may be required upon request by the Building Official.