



BUILDING DEPARTMENT

190 Malabar Road, S.E. • Suite 105 • Palm Bay, FL 32908

Phone: (321) 953-8924 • Fax: (321) 953-8925

**CERTIFICATE OF OCCUPANCY REQUIREMENTS – RESIDENTIAL
ONE – AND TWO - FAMILY DWELLING UNITS**

- The following documents are required to be submitted to the Building Division before a Certificate of Occupancy may be issued:
- Driveway approval: contact Public Works at 321-952-3403.
- Soil compaction test results signed and sealed.
- Brevard County impact fee receipt: call 321-633-2068.
- Insulation certificate, which may be obtained from an insulation company.
- Septic and well system approval: contact Environmental Health at 321- 633-2100.
- Water, Sewer and Trash Collection receipt.
If the property has a well and septic system, must submit proof of trash collection.
Contact Utilities Customer Service Division at 321-952-3420.
- Final survey, signed and sealed.
- Termite Treatment Affidavit from a licensed pest control company; may be obtained from a termite treatment company.
- Blower Door Test
- Payment of City of Palm Bay re-inspection fees.

Note: Additional documents may be required upon request by the Building Official.