



VOLUNTARY ANNEXATION PROCEDURES

Requests to petition for a voluntary annexation to the corporate city limits of Palm Bay, Brevard County, Florida shall submit the following documentation prior to consideration. All documentation shall be submitted to:

City of Palm Bay
ATTN: Growth Management Department
120 Malabar Road SE, Palm Bay, Florida 32907

The City of Palm Bay's Growth Management Department shall review requests in accordance with Section 171.044, Florida Statutes.

- ☐ Petition for Voluntary Annexation (only the original will be accepted).
- ☐ Copy of the deed for each parcel requesting annexation.
- ☐ Survey for each parcel seeking annexation.
- ☐ Legal Description, to include metes and bounds, for each parcel.

If the petition is to be considered by the City Council of the City of Palm Bay for acceptance, the Petition shall submit the following supplemental documents.

- ☐ Complete Future Land Use Amendment application and payment of related fees.
- ☐ Complete Zoning application and payment of related fees.
- ☐ Voluntary Annexation Petition fee of \$2,000.00 per parcel seeking annexation. Checks shall be made payable to City of Palm Bay.

NOTE: The petition fee is non-refundable upon payment to the City.



PETITION FOR VOLUNTARY ANNEXATION

**THE HONORABLE MAYOR
MEMBERS OF THE CITY COUNCIL
CITY OF PALM BAY, FLORIDA**

I (We) do hereby irrevocably petition for the annexation of the property described herein to be within the corporate city limits of Palm Bay, Brevard County, Florida.

1. Name of Petitioner/Owner(s) of Record:

2. Address of Petitioner/Owner(s) of Record:

3. Brevard County Parcel Identification Number(s):

4. Purpose for seeking Petition:

NOTE: Petitioner/Owner(s) of Record must submit one form for each parcel of land seeking annexation.

The petitioner/owner(s) of record hereby acknowledges and agrees that the City of Palm Bay is hereby authorized to annex, at its lawful discretion, the property(ies) in accordance with Section 171.044, Florida Statutes. Upon annexation, the property will be given a City of Palm Bay future land use designation and zoning classification in accordance with state and local laws and the property(ies) shall be subject to the laws and regulations of the City of Palm Bay, Florida.

The petitioner/owner(s) of record hereby acknowledges and agrees that the request for voluntary annexation, if accepted by the City Council of the City of Palm Bay, shall be binding upon the petitioner and their successors, assigns and legal representatives and shall be binding upon and run with the land.

The petitioner/owner(s) of record hereby acknowledges and agrees to promptly record the petition and City Ordinance with the Brevard County Clerk of Courts if petition is accepted by the City Council of the City of Palm Bay.

I (we) request consideration for acceptance of a voluntary annexation of the above-mentioned parcel and acknowledge and agree to the requirements set forth by this request.

Signature of Petitioner/Owner

Date

Printed Name of Petitioner/Owner

Signature of Petitioner/Owner

Date

Printed Name of Petitioner/Owner

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____, by Petitioner/Owner(s) _____, who is/are ☐ personally known to me or ☐ who has produced _____ as identification.

[SEAL]

Signature of Notary

Printed Name of Notary

My Commission expires on: _____

☐ *Additional signature page(s) attached.*

cc: City Manager